



Keeping everyone safe

During the current pandemic, we are working closely with clients in providing safe environments for staff to continue their learning and development.

In particular, when delivering training in a face to face situation, we want to reassure you that we are following all guidelines and what is in place to ensure your safety and that of our Associates.

Reduced numbers

- Where we are on site in your premises, or at our venue hotels, we have reduced the numbers attending courses.
- This is generally a maximum of 6 people plus the trainer
- If your training/boardrooms allow for a larger group that can be safely distanced, we are happy to train the bigger group

Keeping a safe distance

- All delegates will be seated at the recommended distance
- Face coverings will comply with onsite restrictions and will be worn if required
- Notes can be downloaded in advance to avoid sharing hard copy materials

Additional precautions

- Trainers and Coaches are happy to have temperature checks on arrival
- We will complete any necessary paperwork or documentation in advance of our Associates coming on to your premises
- For courses held at our venues, we will take all contact details for individual delegates for sharing with the NHS Test and Trace system if required. All information is held for the required 21 days and then destroyed – the contact information will be used for no other purpose and be held securely in line with our Privacy and Security policies.

Being flexible is key to working under the current restrictions and we are delighted to be working closely with our clients to meet the development needs of their team members whilst meeting all the individual Company regulations and requirements.

If you require any further information, or have any questions on our training approach during Covid 19, please contact us through fran@athelbrae.co.uk